

Minutes of the Finance Committee

Thursday, October 9, 2008

Chair Haukohl called the meeting to order at 8:30 a.m.

Present: Supervisors Pat Haukohl (Chair), Pamela Meyer, Bill Zaborowski, Jean Tortomasi, and Steve Wimmer. **Absent:** Rob Hutton and Jim Heinrich.

Also Present: Chief of Staff Mark Mader, Legislative Policy Advisor Ann Olson, Senior Financial Analyst Bill Duckwitz, County Clerk Kathy Nickolaus, Chief of Staff Allison Bussler, Budget Manager Keith Swartz, Senior Financial Analyst Clara Daniels, Senior Financial Analyst Lyndsay Johnson, Corporation Counsel Tom Farley, Financial Analyst Kim Ho, Child Support Managing Attorney Linda Saafir, County Board/Executive Committee Chair Jim Dwyer, UW-Extension Director Marcia Jante, Federated Library Director Tom Hennen, Program Assistant Nancy Mojica, and CDBG Coordinator Glen Lewinski. Recorded by Mary Pedersen, County Board Office.

Discuss and Consider 2009 Operating Budgets for the Following Departments

County Clerk

Nickolaus reviewed the County Clerk's Office budget as outlined in the proposed 2009 budget book. She said there are no big changes or any new initiatives, although there is a reduction of \$129,000 due to lower election costs next year. Both revenues and expenditures are each budgeted at \$517,070, a decrease of \$152,514 or 22.8% from the 2008 budget. The revenues include \$283,970 in County tax levy which is a decrease of \$31,408 or 10.0% from 2008. The positions summary showed a decrease of 0.27 for a total of 4.44 FTE positions. Nickolaus reviewed the financial summary, program highlights, and activity data.

MOTION: Wimmer moved, second by Tortomasi to tentatively approve the 2009 operating budget for the County Clerk's Office. Motion carried 5-0.

County Executive

Bussler reviewed the County Executive's Office budget as outlined in the proposed 2009 budget book. Both revenues and expenditures each total \$559,069, an increase of \$14,425 or 2.6% from the 2008 budget. The revenues include \$548,569 in County tax levy which is an increase of \$14,425 or 2.6% from 2008. Bussler and Daniels advised of an error in the positions summary which showed no increase. However, there is an increase of 0.04 FTE positions for a total of 4.54. No major policy changes are being proposed for 2009. Bussler reviewed the financial summary, program highlights, and activity data.

MOTION: Tortomasi moved, second by Zaborowski to tentatively approve the 2009 operating budget for the County Executive's Office. Motion carried 5-0.

Corporation Counsel

Farley and Saafir reviewed the Child Support budget as outlined in the proposed 2009 budget book. Both revenues and expenditures each total \$2,398,418, an increase of \$88,207 or 3.8% from the

2008 budget. The revenues include \$307,992 in County tax levy which is an increase of \$7,951 or 2.7%. The positions summary shows a decrease of 0.06 for a total of 28.87 FTE positions. He distributed information/charts on child support collection rates, paternity establishment rates, arrearage collection rates, and performance measures. Saafir reviewed the financial summary and program highlights.

Farley reviewed the Corporation Counsel's budget as outlined in the proposed 2009 budget book, of which \$2.4 million is for Child Support. Total all funds, revenues are budgeted at \$2,534,870, an increase of \$105,256 or 4.3%; the County tax levy is budgeted at \$1,301,199, an increase of \$34,793 or 2.7%; and expenditures total \$3,836,069, an increase of \$140,049 or 3.8%. The positions summary showed a decrease of 0.06 for a total of 41.11 FTE positions. Staff highlighted the financial summaries, program highlights, and activities.

MOTION: Wimmer moved, second by Meyer to tentatively approve the 2009 operating budget for the Corporation Counsel's Office. Motion carried 5-0.

County Board

Dwyer reviewed the County Board Office budget as outlined in the proposed 2009 budget book. Revenues, expenditures, and the County tax levy are each budgeted at \$1,314,173, a decrease of \$26,264 or 2.0% from the 2008 budget. The positions summary shows a decrease of 1.0 for a total of 8.00 FTE positions. Dwyer highlighted the financial summary and program highlights.

MOTION: Meyer moved, second by Wimmer to tentatively approve the 2009 operating budget for the County Board Office. Motion carried 5-0.

UW-Extension

Jante and Duckwitz reviewed the UW-Extension budget as outlined in the proposed 2009 budget book. Duckwitz distributed information on grant funding to be carried over into 2009 and revised budget page 223 which he explained. Both revenues and expenditures are each budgeted at \$536,949, an increase of \$44,994 or 9.1% from the 2008 budget. The revenues include \$312,646 in County tax levy, an increase of \$5,220 or 1.7%. The positions summary shows an overall decrease of 1.24 for a total of 20.61 FTE positions. Duckwitz and Jante highlighted the financial summary and program highlights.

MOTION: Tortomasi moved, second by Wimmer to tentatively approve the 2009 operating budget for the UW-Extension Office. Motion carried 5-0.

Federated Library

Hennen reviewed the Federated Library budget as outlined in the proposed 2009 budget book, which he explained as using a unique and unusual tax levied just on those communities without libraries. All funds, revenues total \$1,411,736, an increase of \$82,462 or 6.2%; the County tax levy totals \$2,752,289, an increase of \$88,461 or 3.3%; and expenditures total \$4,164,025, an increase of \$170,923 or 4.3%. The positions summary remains unchanged at 7.11 FTE positions. Hennen went on to discuss the financial summaries and program highlights.

MOTION: Wimmer moved, second by Zaborowski to tentatively approve the 2009 operating budget for the Federated Library System. Motion carried 5-0.

Community Development Block Grant

Lewinski and staff reviewed the Community Development budget as outlined in the proposed 2009 budget book. Lewinski noted these budget figures are best estimates as to what they expect to receive in federal funding. Both revenues and expenditures are each budgeted at \$3,768,985, a decrease of \$369,583 or 8.9% from the 2008 budget. There is no County tax levy in this budget. The positions summary remains unchanged at 2.54 FTE positions. Lewinski went on to discuss the financial summaries and program highlights.

MOTION: Meyer moved, second by Zaborowski to tentatively approve the 2009 operating budget for the Community Development Block Grant Program. Motion carried 5-0.

Future Agenda Items

- Administration and Staffing of Community Development Block Grant and HOME Programs (Wimmer, Haukohl)

MOTION: Wimmer moved, second by Zaborowski to adjourn at 12:04 p.m. Motion carried 5-0.

Respectfully submitted,

Approved on: _____

Pamela Meyer
Secretary